

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER

SUMMARY OF JOC MEETING

June 20, 2024

1. Approved the Minutes of the regular Joint Operating Committee meeting May 16, 2024
2. Approved the treasurer's reports for May, 2024
3. Approved the payment of bills for June, 2024
4. Approved the ratification of investments for May, 2024
5. Authorized the administration to pay June and July bills which would accrue finance charges/interest or would result in a discount if paid prior to the next scheduled meeting on August 15, 2024; and be it further solved that documentation listing all bills will be presented at said meeting for ratification
6. Authorized Coleen Steim, Business Manager to make necessary budgetary transfers for the 2023-2024 fiscal year subsequent to June 30, 2024 with a listing to be provided to the JOC at August 15, 2024 meeting
7. Appointed Andrews and Price as solicitor for NWCTC effective July 1, 2024 to June 30, 2025, at a rate of \$115.00 an hour and \$450.00 per board meeting for legal services
8. Approved the renewal of the following insurance policies for the period of July 1, 2023 to July 1, 2024

Insurance Policy	Carrier	Estimated annual premium
Worker's Compensation	CM Regent	\$ 8,185.00
Commercial Package	CM Regent	\$30,493.00
Umbrella	CM Regent	\$ 1,682.00
JOC Treasurer	CNA Surety	\$ 100.00
School Leaders' Legal Liability	CM Regent	\$ 9,473.00
Other Insurance as needed	ACE American Insurance Co.	\$ 6,693.00

9. Approved the memorandum of understanding with the Bureau of Career & Technical Education for participation in the BCTE Technical Assistance Program
10. Ratify the natural gas basis contract with United Green Energy for the period September 1, 2025 through August 31, 2028.
11. Approved the appointment of Dr. Christopher Sefcheck as Superintendent of Record for the period July 1, 2024 to June 30, 2025
12. Approved the Carl D. Perkins 2024-2025 allocation
13. Approved the five-year renewal of the Microsoft Enrollment for Education Services (EES) agreement for 2024-2029 with Lancaster-Lebanon IU 13. This agreement covers Microsoft operating systems applications and server licensing for school devices, paid annually
14. Approved the proposal of Xycom for security camera replacement in the amount of \$71,182.47 with \$70,000.00 funded through the PCCD School Mental Health & Safety and Security Grant
15. Approved the proposal of Xycom for door access entry upgrades in the amount of \$21,329.67
16. Approved the administration to enroll and utilize the Municibid online government auction platform for disposal of approved obsolete items
17. Approved the list of obsolete equipment for disposal and/or sale via Municibid online auction. Further approve administration to add additional items as needed

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18. Approved the Westmoreland Intermediate Unit Master Service Agreement for fiscal year 2024-2025
19. Approved the Northern Westmoreland Career & Technology Center 2024-2025 Student Handbook
20. Approved the Memorandum of Understanding between Westmoreland-Fayette Workforce Development Board and American Job Center Network Partners PA Careerlink
21. Approved the proposal of O.Z. Enterprisers to update HVAC controls software and add controls for the Auto Tech Roof Top Unit in the amount of \$11,100.00
22. Approved the employment of Patrick Bundy as the Summer Student Coordinator at \$30.00/hour up to 5 hours per day for the WIB Experience Works program effective June 10, 2024
23. Approve the four-day summer work schedule for twelve month employees